



inovamundi

O evento de ciência e inovação da Feevale



Conselho Nacional de Desenvolvimento
Científico e Tecnológico




International Registrations Tutorial


Important

- ❖ Authors should register for the event through an electronic form, available on www.feevale.br/inovamundi-internacional
- ❖ For registering, an abstract should be submitted, as explained on slide number 17.
- ❖ Submissions by e-mail will not be accepted.
- ❖ The registration period for works is from June 19th to September 15th, 2022, until 9 p.m.

Authors should register for the event through an electronic form, available on www.feevale.br/inovamundi-internacional



[INFORMAÇÕES](#) [INSCRIÇÕES](#) [RESULTADOS](#) [CENTRAL DO CANDIDATO](#)



Inovamundi 2023

About the event

Inovamundi is a program that seeks to stimulate the production, dissemination and discussion of scientific, technological and social knowledge developed in the university context.

Here you can stay up to date with the events involved in the program that will happen in the period from 09 to 18 November 2023.

GRADUATE SEMINAR

Registration is open from June 19 to September 15 2023, at 9 pm.

The event provides opportunities for the production and dissemination of scientific and technological advances, generated in the scope of the Lato and Stricto Sensu Graduation and the Feevale Scientific Improvement Program, in the various areas of knowledge.

UNDERGRADUATION RESEARCH FAIR

Registration is open from June 19 to September 15 2023, at 9 pm.

The event promotes the dissemination and exchange of research results, from the activities of undergraduate students, under the guidance of teachers, in all thematic areas.

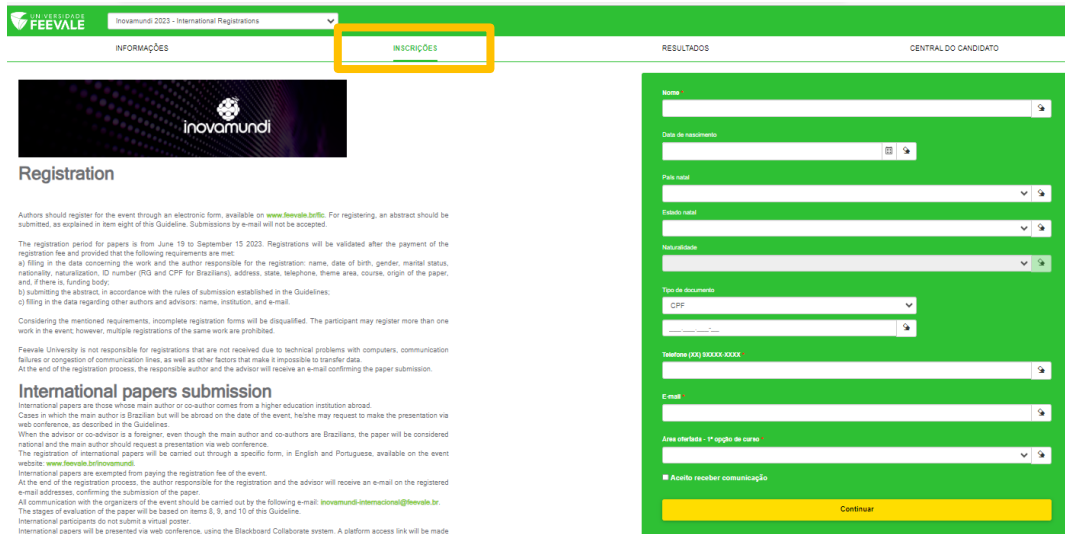
EXTENTION PROGRAMS

Registration is open from June 19 to September 15 2023, at 9 pm.

It is an event that provides a space for socialization of actions aimed at the community and the results of these actions, enabling the exchange of experiences and the dissemination of knowledge produced with the University Extension.

“Inscrições” = Registrations: For those who never subscribed to “Portal do candidato-Processos seletivos”, in English “Candidate Portal – Selection Processes”, should make the first registration.

“Central do Candidato” = Candidate Center: You can log in with your user and password, created by you during the first registration.



Registration

Authors should register for the event through an electronic form, available on www.feevale.br/ife. For registering, an abstract should be submitted, as explained in item eight of this Guideline. Submitters by e-mail will not be accepted.

The registration period for papers is from June 19 to September 15 2023. Registrations will be validated after the payment of the registration fee and provided that the following requirements are met:

- Filing in the date concerning the work and the author responsible for the registration: name, date of birth, gender, marital status, nationality, nationality, ID number (RG) and CPF (for Brazilians), address, state, telephone, theme area, course, origin of the paper, and, if there is, funding body.
- Submitting the abstract, in accordance with the rules of submission established in the Guidelines.
- Filing in the data regarding other authors and advisors: name, institution, and e-mail.

Considering the mentioned requirements, incomplete registration forms will be disqualified. The participant may register more than one work in the event; however, multiple registrations of the same work are prohibited.

Feevale University is not responsible for registrations that are not received due to technical problems with computers, communication failures or congestion of communication lines, as well as other factors that make it impossible to transfer data.

At the end of the registration process, the responsible author and the advisor will receive an e-mail confirming the paper submission.

International papers submission

International papers are those whose main author or co-author comes from a higher education institution abroad.

Cases in which the main author is Brazilian but will be abroad on the date of the event, he/she may request to make the presentation via web conference, as described in the Guidelines.

When the advisor or co-advisor is a foreigner, even though the main author and co-authors are Brazilians, the paper will be considered national and the main author should request a presentation via web conference.

The registration of international papers will be carried out through a specific form, in English and Portuguese, available on the event website: www.feevale.br/feveventos.

International papers are exempted from paying the registration fee of the event.

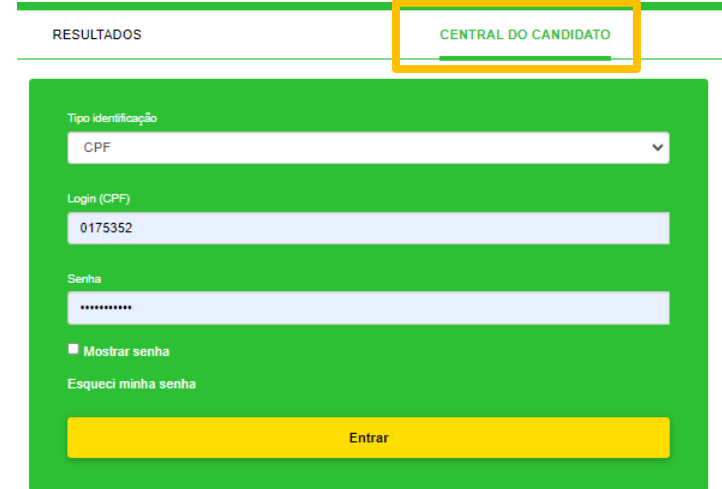
As the end of the registration process, the author responsible for the registration and the advisor will receive an e-mail on the registered e-mail addresses, confirming the submission of the paper.

All communication with the organizers of the event should be carried out by the following e-mail: inovamundi-internacional@feevale.br.

The paper of evaluation of the paper will be based on items 8, 9, and 10 of the Guidelines.

International participants do not submit a virtual poster.

International papers will be presented via web conference, using the Blackboard Collaborate system. A platform access link will be made available to the registered author when the time and date of the presentation is published.



RESULTADOS

CENTRAL DO CANDIDATO

Tipo identificação

CPF

Login (CPF)

0175352

Senha

Mostrar senha

Esqueci minha senha

Entrar

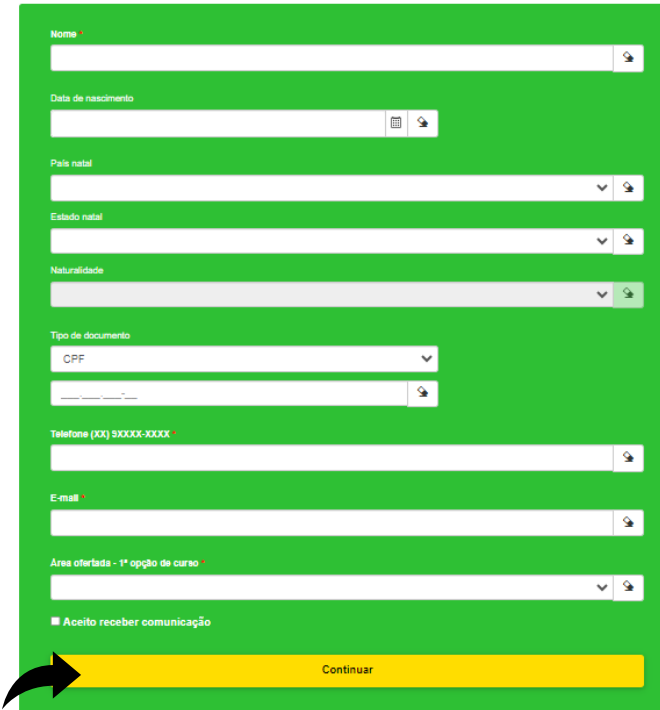
Important: the CANDIDATE CENTRAL (CENTRAL DO CANDIDATO) is not part of the Student Portal (Portal do Aluno). They are different environments, with different accesses.

In case you start your registration in “Inscrições”, and it reports that you already have an access, you should log in on Candidate Center (Central do Candidato). If you don’t know your password, it is possible for the system to send a new password for you, by clicking on “Esqueci a minha senha” (Forgot my password).

If you still couldn’t log in, send an e-mail to inovamundi-internacional@feevale.br.

Personal information:

- Nome= Name;
- Data de nascimento= Date of birth;
- País natal= Country of origin;
- Estado natal= State/territory of birth;
- Naturalidade= Nationality;
- Tipo de documento (passaporte)= Type of document (passport);
- Telefone= Cellphone;
- E-mail= E-mail;
- ÁREA OFERTADA= Choose the modality of the event you want to participate (SE, SPG or FIC);



Nome

Data de nascimento

País natal

Estado natal

Naturalidade

Tipo de documento

CPF

Telefone (XX) XXXXX-XXXX

E-mail


Área ofertada - 1ª opção de curso

Aceito receber comunicação

Continuar

Fill in the **basic data (dados básicos)**:

- **Nome= Name;***
- **Data de nascimento= Date of birth;***
- **Estado Civil= Marital Status;***
- **Nacionalidade= Nationality;***
- **E-mail= E-mail;***
- **Sexo= Gender; ***


DADOS DO CANDIDATO


Dados básicos

Nome * Data de nascimento *

Times New Roman 05/10/2000

Estado civil * Nacionalidade * E-mail *

Não informado Brasileira teste@feevale.br

Sexo *

Feminino

Masculino

Field market with * must be filled.

Fill in your **address (endereço)** information:

- **País= Country;***
- **Telefone (1)= Cellphone (1);***
- **Telefone (2) = Cellphone (2);**

Endereço

País *

Telefone (XX) 9XXXX-XXXX *

Telefone (XX) 9XXXX-XXXX

Field market with * must be filled.

Fulfill the **additional information**:

- **Cor/Raça= Race;***
- **Grau de instrução= Instruction Level; ***
- **Curso de graduação= Graduation course;***
- **Qual instituição de origem= Home institution;***
- **Possui alguma deficiência/necessidade= Has a disability/necessity?;***
- **Trabalho com potencial para patente= The work has potential for a patent?;***

Cor/Raça *	Grau de instrução *
<input type="text"/>	<input type="text"/>
Curso de graduação: *	
<input type="text"/>	
Qual instituição de origem *	
<input type="text"/>	
Possui alguma deficiência / necessidade? *	
<input type="text"/>	
O trabalho tem potencial para patente? *	
<input type="text"/>	

Field market with * must be filled.

- **Publicação autorizada= Authorized publication;***
- **Financiador= Financier;**
- **Título do trabalho= Work title;***
- **Autor principal= Main author;***
- **Autor 2= Author 2;**

Publicação Autorizada (anais do evento)? *

Sim

Financiador (se houver):

Título do trabalho: *

Café da Ética

Autor principal *

Times New Roman

Autor 2

Arial Black

When inserting “No” (Não) in “Authorized Publication” (Publicação autorizada) , the work won’t be published in the annals of the event.

Field market with * must be filled.

- Autor 3= Author 3;
- Autor 4= Author 4;
- Autor 5= Author 5;
- Autor 6= Author 6;
- Orientador principal= Principal advisor;*
- E-mail orientador principal= Principal advisor e-mail;*
- Orientador 2= Advisor 2;

Autor 3

Calibri Corpo

Autor 4

Autor 5

Autor 6

Orientador principal *

Arial 2

E-mail orientador principal *

teste2@feevale.br

Orientador 2

Course data (Dados do Curso) – Interest options (opções de interesse): review subscription



DADOS BÁSICOS



DADOS DO
CURSO



OPÇÃO DE INTERESSE



Processo seletivo e área ofertada

Processo seletivo

Inovamundi 2023 - International Registrations



Área ofertada - 1ª opção de curso *

EXTENTION PROGRAMS



Forma de inscrição *

Inovamundi 2023 - International Registra



Course data (Dados do Curso) – Submission of documents (ENVIO DE DOCUMENTOS): Send an abstract of the work in doc. or docx. format.



ENVIO DE DOCUMENTOS



Documentos

Resumo (formato em word)

Enviar arquivo do documento *

PROJETO DE PESQUIS V02.docx



Attention: Do not send the abstract in pdf or image, only in doc. or docx. format.

Course data (Dados do Curso) – Payment method (FORMA DE PAGAMENTO): The 2023 edition will be free for all audiences.



FORMA DE PAGAMENTO



Selecione a Forma de Pagamento *

Inovamundi 2023



Forma de Pagamento

INOV23 - Inovamundi 2023

Ver detalhes

Course data (Dados do Curso) – Password (SENHA): Create your password that will be used for monitoring your registration on Candidate Center.

✔ SENHA



Crie sua senha (Mínimo 6 caracteres)

Digite a senha *



Digite a senha novamente *



← Anterior

Finalizar ✔



Works should follow the presentation and formatting requirements that follow:

- a) Be written in national language or, alternatively, for international presentations, in Spanish or English;
- b) be sent in the Event template, in .doc or .docx format, according to the file available on the official website and in the registration system (www.feevale.br/inovamundi-internacional);
- c) the size of the file to be attached to the registration form must not exceed 3MB; and
- d) contain, in the order presented, the elements according to the next slide (number 17).

- I. Title, with a maximum of 300 characters;
- II. name(s) of the author(s) and the advisor(s) and the acronym of their home institution, to the right of the page;
- III. the author(s) mini-resumé(s) must appear in a footnote, with a maximum of 2 lines per author (approximately 200 characters with spaces), start with the maximum title completed, followed by other relevant academic information and, finally, their role in the institution
- IV. keywords, from three to five, separated by a period; and
- V. abstract must have between 900 and 2500 characters with spaces and contain the following elements: justification, objective(s), methodology, partial or final results and final considerations (it is recommended in this order, without being explicitly named in the body of the text).

Intellectual Property

In this edition of Inovamundi, the Innovation and Technology Transfer Center (NITT), along with the authors and advisors involved in the event, will analyze projects that have the potential to become patents. This analysis will occur based on the indication of the author, who must answer the question "Does this work have potential for being patented?" in the application form. If the answer is positive, members of the NITT will accompany the presentation of the work in the merit analysis and, upon fulfillment of all prerequisites and interest of those involved, the projects will be forwarded to the Brazilian National Institute of Industrial Property (INPI).

Patent is the title issued by INPI, which recognizes that the object under analysis is truly an invention and not a mere discovery. The requirements for the project to be patented are novelty, inventive activity, and industrial application.

Authors and advisors

Up to six authors will be accepted for each work (advisors not included). The order of the authors' name will be responsibility of the person in charge with the registration, to be appointed in the electronic form. Author number one should be the person responsible for the registration and the other authors should be sequentially ordered.

The person responsible for the registration must be registered as author. If the name does not appear in the list of authors, the person will not receive a certificate and the name will not appear in the publications resulting from the event.

Up to two advisors will be accepted for each work, being the first one used to indicate the advisor and the second, the co-advisor.

The order given to the names of the authors and advisors at the time of registration will correspond to the order in which the names that will appear in the publication of the abstracts and the certificates.

Important

- ❖ At the end of the registration process, the responsible author and the advisor will receive an e-mail confirming the work submission, or you can consult the Candidate Center;
- ❖ Necessary changes in the data of registered authors and advisors and other information related to the work will only be accepted until the last day of registration and can be carried out only by the responsible author, through by Candidate Center;
- ❖ Considering the mentioned requirements, incomplete registration forms will be disqualified. The participant may register only one work in the event; multiple registrations of the same work are prohibited. Each work can only be subscribed once, regardless of which event or events (FIC, SPG or SE) the author is participating.

Confirmation of the Registration

In this current year, Inovamundi holds its 15^a edition, and in celebration of this milestone, the registrations in 2023 will be free from application fee. The follow-up of your registration can be done at the site Feevale | Portal do candidato (Candidate portal).

Any questions should be addressed to the email inovamundi-internacional@feevale.br.



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e inovação da Feevale

